



# Excel Charter Academy

## Policy 2.15 - Board Conduct

### A. Standards of Conduct

Board members must meet certain standards of conduct and attention in carrying out his or her responsibilities to the School. These standards are described as the duty of care, the duty of loyalty, and the duty of obedience.

1. Duty of Care. The duty of care describes the level of competence that is expected of a Board member, and is commonly expressed as the duty of “care that an ordinarily prudent person would exercise in a like position and under similar circumstances.” This means that a Board member owes the duty to exercise reasonable care when he/she makes a decision as a steward of the School.
2. Duty of Loyalty. The duty of loyalty is a standard of faithfulness; a Board member must give undivided allegiance when making decisions affecting the School. This means the Board member can never use information obtained as a member for personal gain, but must act in the best interests of the School.
3. Duty of Obedience. The duty of obedience requires Board members to be faithful to the School’s mission and uphold the policies of the Board. Board members are not permitted to act in a way that is inconsistent with the philosophy and mission of the School. Once a decision is made by the Board, Board members are expected to support and execute the decision made.

### B. Board Member/Administration/Staff Relationship

1. In dealing with any school employee, individual Board members do not have the authority to act as a representative of the Board as a whole, except when that authority has been delegated by the Board through majority vote.
2. When discussions between administration and individual Board members are necessary, Board members should present their concerns in a manner that respects the administrator’s time availability.
3. When discussions between staff and Board members are necessary, Board members

should clearly identify his or her role as either a parent or Board member

C. Board Norms

1. Become familiar with and adhere to school documents including the Bylaws, Charter Contract, Board Handbook/Manual, Board Policies, Board Norms document, waivers and administrative procedures.
2. Do not disclose or discuss with any person outside of the Board information or opinions on confidential issues regarding parents, students, personnel or any school business.

Adopted: June 2, 2009