

## **Adventure Education Program Facilitator**

### **Summary**

Renaissance is seeking a hands-on, student-facing Adventure Education Program Facilitator to lead and support our outdoor experiential learning program for grades 6–12 with the goals of fostering growth and connection in and among students. This role blends outdoor experiential instruction, operational management, and risk oversight to deliver safe, meaningful, and well-executed adventures, known as voyages.

The position includes a significant field-based component, especially from August through November when overnight voyages are most frequent. While the Facilitator may take part in all voyage weeks, the role offers flexibility once strong systems, staffing, and preparation are in place to keep trips well-supported. Later in the year, responsibilities shift to planning, logistics, and program refinement, with two weeks of field engagement during winter programming (December–March) and 4–6 weeks of involvement for the April–May end-of-year rite-of-passage voyages.

This position offers a clear pathway for professional growth into a leadership role, with expanded decision-making authority, program design leadership, and budget oversight.

### **Key Responsibilities**

- Lead Adventure Education voyages with direct responsibility for student safety, risk management, and emergency preparedness.
- Recruit, hire, onboard, and supervise Adventure Education Trip Leaders / Wilderness First Responders, maintaining a strong, well-trained pool of staff.
- Manage all voyage programming and logistics directly, including activities, arranging transportation, preparing and maintaining gear, planning and packing food based on student dietary needs, tracking student health documentation, and coordinating with outdoor education partners.
- Collaborate with teachers and the Adventure Education communications lead to deliver clear, detailed voyage communications to students and families.
- Reinforce team-building and experiential learning throughout the school year and continuously refine the Adventure Education scope, sequence, and safety procedures.
- Maintain and strengthen partnerships with external outdoor education providers, and explore new opportunities aligned with program goals.
- Contribute to Adventure Education budget planning and management, with opportunity for increased fiscal responsibility as the role grows.

### **Required Qualifications**

#### **Education:**

- Bachelor's Degree required in education, outdoor leadership, or a related field.

## **Preferred Skills and Experience:**

- Leadership and hands-on experience in outdoor experiential learning or adventure education programs.
- Passion for engaging young people in outdoor learning experiences using a learning-focused, educational approach.
- Strong organizational, planning, and delegation skills.
- Excellent written and verbal communication skills for collaboration with students, families, staff, and external partners.
- Proficient in Microsoft Office Suite and Google Workspace.
- Wilderness First Responder (WFR) Certification, or willingness to obtain one.
- CDE Small Vehicle Operator License, or willingness to obtain one.
- Current CPR and First Aid Certification, with commitment to maintain.

## **Physical Demands**

This role is highly active and student-facing, requiring regular standing, walking, bending, kneeling, stooping, and crouching throughout the day. The position also involves hiking, backpacking, snowshoeing, swimming, rock climbing, white water rafting, and canoeing as part of program activities.

- Ability to lift and move items up to 50 pounds, including gear, food, and equipment.
- Requires sufficient manual dexterity for computers, office equipment, and outdoor safety gear.
- Vision requirements include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.
- Regular communication and hearing are essential for supervising students, collaborating with staff, and responding to safety or emergency situations in the field.

## **Schedule Details**

Job Classification: Exempt, Full-Time (1.0 FTE)

Aligned with the Renaissance Secondary School calendar + 8 days

## **Salary Details**

Salary Range: \$41,257 - \$62,498

Commensurate with experience and qualifications; salaries are competitive with the Douglas County School District.