

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.

Once this request form is submitted, an Encore Representative will contact you for an official order review and signature. Pricing includes labor estimates, but LDW, Hotel Service Charge, and sales tax may apply. Multi-Day pricing may differ from daily billed rate.

MONITOR	QUANTITY	Equipment Billed Daily
24" MONITOR TABLE TOP		\$370.00
32" MONITOR TABLE TOP		\$535.00
55" MONITOR + FLOOR STAND		\$1185.00
70" MONITOR + FLOOR STAND		\$1780.00
25' HDMI CABLE		\$35.00
AUDIO	QUANTITY	Equipment Billed Daily
PERSONAL SPEAKER Audio Package		\$931.00
POWER	QUANTITY	Power Billed Daily
120V SINGLE PHASE - 5 AMP		\$314.00
120V SINGLE PHASE - 10 AMP		\$339.00
120V SINGLE PHASE - 20 AMP		\$399.00
Power Strip + Extension Cord		\$70.00
INTERNET	QUANTITY	Internet Billed Daily
WIFI (Basic 3Mbps)		\$90.50
WIFI (Plus 5Mbps)		\$102.50
WIFI (Enhanced 30Mbps)		\$1507.50
Wired Connection (5Mbps)		\$365.00
MISCELLANEOUS	QUANTITY	Equipment Billed Daily
LAPTOP		\$375.00
FLIPCHART PACKAGE		\$94.00
Wireless Slide Advancer		\$120.00

This quote is subject to a Service Charge and any applicable taxes that will be added at the time of invoicing. Please see your hotel convention services manager for final number. Service Charges are NOT gratuities and are not paid in whole or in part to any employee of Encore.