



Music Teacher – Part Time – Job Posting **Updated: 9/19/24**

Qualifications:

- 3-5 years experience (preferred) in Music Theory and Practice
- Collaborative thinker willing to work with CCA staff

Reports to: CCA Principal

Professional and Ethical Responsibilities:

The Music Teacher must display acceptable professional and ethical standards at all times, including, but not limited to, confidentiality, courtesy, cooperation, positive attitude, reliability, punctuality, accuracy, efficiency, timeliness, integrity, and respect. He/She must be able to lead by example with regard to our 8 Keys of Excellence and be committed to the school's mission.

Responsibilities / Roles – not limited to:

- Instruct students in Music content with stated objectives
- Teach students how to read music
- Expose students to the history of music while also connecting it to modern-day music
- Build an appreciation for the history of music
- Coordinate and direct band and choir in grades K-8
- Plan and host 2-4 music concerts per school year
- Work cooperatively with drama director to produce one all school musical drama program per school year
- Establish and implement, in a positive and supportive manner, classroom policies and procedures governing student behavior and conduct; provide guidance, counseling, and discipline to encourage students to meet standards of achievement and conduct; make referrals for assistance where appropriate
- Develop lesson plans and supplementary materials compatible with the school's instructional philosophy and congruent with Core Knowledge Curriculum and Colorado state standards
- Translate lesson plans into learning experiences to best use the available time for instruction and to actively engage students
- Evaluate academic and social growth of students, prepare report cards, and keep appropriate records, including attendance reports, checklists, parent contact forms, and other recordkeeping activities as necessary
- Confer with students, parents or guardians, and other staff openly and positively to provide guidance, evaluation, and encouragement of student achievement through conferences and other means

Skill Requirements:

- Ability to instruct/lead/play a variety of instruments, including voice/choir
- Strong organizational, time management, communication, and interpersonal skills
- Proficient with computer technologies
- Strong classroom management
- Possess problem-solving skills
- Establish and maintain effective working relationships with students, parents, and staff
- Knowledge of Colorado Academic Standards and The Core Knowledge Sequence

Additional:

- Be present and engage in CCA functions and committees to build strong relationships with students, parents, peers, and the community
- Maintain and strengthen current educational learning on an ongoing basis
- Regular and timely attendance
- Be able and willing to lift up to 30 pounds
- Recess / Lunch duty when needed
- Performs any other related duties as assigned by the Principal and/or the Assistant Principal

Compensation/Benefits:

This position is a part-time position.

Wage: Pay is based on education and applicable experience as listed on the CCA Teacher Salary Schedule. Schedules can be found on the CCA Website.